

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

EASTON PARISH COUNCIL

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role):

Anthea Beer

Date:

05/04/2022

	£	£
Balance per bank statements as at 31/3/22 -		
account 1	8,540.2	
		8,540.2
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2022 (enter these as negative numbers)		
100503	(100.00)	
100505	(92.23)	
100506	(204.00)	
100508	(25.00)	
		(421.23)
Add: any un-banked cash as at 31/3/2022		
	-	
Net balances as at 31/3/22 (Box 8)		<u>8,119.0</u>